

**CE.II The timely evaluation and assessment of child and family needs lead to identification of all child needs, and the family needs related to enhancing the development of the child.**

**From OSEP letter from-Self Assessment:**

Part C-Evaluations and Assessments: The self-assessment included no data regarding whether, as required under 34 CFR §303.322:

- (1) Evaluations and assessment cover all five development areas and include family assessments;
- (2) Evaluations and assessments are performed by appropriate qualified personnel;
- (3) There are sufficient numbers of qualified professionals to perform evaluation and assessments in a timely manner.

**1. Baseline/Trend Data and Analysis** (for reporting period July 1, 2002 through June 30, 2003)

There is not currently sufficient data to address this performance indicator, however the three items mentioned in OSEP's response to the Self-Assessment are included in the current monitoring system.

(1) and (2) were not found to be concerns in initial Phase I SPOE monitoring.

(3) a field is being added to the Child Data System regarding the reasons for going beyond the 45-day timeline

*See data on timelines reported in CE.I.*

*See personnel data reported in GS.IV.*

There are obvious issues with 45 day timelines. The new webSPOE software will provide reasons for delays as well as the capability to monitor for timelines on an on-going basis. We will also be able to monitor for services that are not provided due to provider shortages. The software will also collect "Other Services" that are listed on the IFSP, but are not provided through the First Steps program. The family survey will provide information related to the identification of child and family needs.

**2. Targets:** (for reporting period July 1, 2002 through June 30, 2003)

- The timely evaluation and assessment of child and family needs lead to identification of all child needs, and the family needs related to enhancing the development of the child.

**3. Explanation of Progress or Slippage:** (for reporting period July 1, 2002 through June 30, 2003)

See CE.I.

Due to the full implementation towards the end of the reporting year (July 1, 2002 through June 30, 2003), data provided under "Baseline/Trend Data and Analysis" will be considered baseline. The focus for the majority of 2002-03 was to reach full implementation for the redesigned First Steps program.

**4. Projected Targets:**

- The timely evaluation and assessment of child and family needs lead to identification of all child needs, and the family needs related to enhancing the development of the child.
- Additional projected targets are in the Future Activities tables.

**5. & 6. Future Activities to Achieve Projected Targets/Results and Projected Timelines and Resources:**

See GS.I and CE.I